

# APPLICATION FOR A CURB CUT

**Applicant Information:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number (Bus.) \_(\_\_\_\_)\_\_\_\_\_ (Res.) \_(\_\_\_\_)\_\_\_\_\_

Location for Service: \_\_\_\_\_

**Guidelines:**

1. All requests are to conform to By-law No. 242-88 & By-law No. 356-88
2. All curb cuts must be approved and performed by the municipality of Richmond Hill.
3. The applicant must pay in full prior to any work being initiated.
4. When determining the length of curb cut, the applicant must also calculate one foot extra for each transition slope.
5. It is the applicants responsibility to mark out in the field the proposed curb cut location prior to inspection.
6. Curb cuts will not be permitted within 0.3 metres (1 foot) of a side lot line.
7. A minimum of 1.2 metres (4 feet) must be maintained from the proposed curb cut to any above ground structures (ie. Trees, utility boxes, ect.).
8. Please refer all questions to Steve Morgan (905) 884-8013, extension 4430.

**Cost:**

1. Curb cuts cost \$35.80/m.
2. A \$118.00 set-up fee applies for each cut.
3. All applicable taxes are included in these prices.

---

**OFFICE USE ONLY**

**Pricing Summary:**

1. Breakdown of cost \_\_\_\_\_ m @ \$35.80/m = \_\_\_\_\_  
\_\_\_\_\_ set-up fee \$118.00 = \_\_\_\_\_  
**TOTAL** = \_\_\_\_\_

2. Payment Received By: \_\_\_\_\_ Date: \_\_\_\_\_

**Inspection Report:**

1. Approved  Refused
2. **Comments:** \_\_\_\_\_

\_\_\_\_\_

Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_

